



# Intern Professional Standards

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The interns will be held to professional standards according to industry standards and facility policies. They will also still be expected to uphold all Gwinnett County and Grayson Tech High School behavior expectations detailed at the beginning of the year. Most of the professional standards align with our classroom and we do not expect to have any issues, but we would like to emphasize some of the more stringent policies that the facilities have asked the interns to uphold:

- Cellphones may not be used or on at any time during internship hours.
- There may not be any social media messages or photos containing information regarding internships.
- Interns must be in professional attire that meets facility standards.
- Interns must arrive to the facility on time and may not leave without permission from the site supervisor.
- Jewelry must be kept minimal.
- **Attendance is required, if there is an unforeseen illness or incident then the student must contact the site, program teacher, and coordinator in a timely manner; all hours will be made up afterschool or on the weekends.**

If an intern acquires two violations of professional standards, then an administrative conference will be held to assess continuance in the internship. We are very proud of our students and will be acknowledging the efforts and positive behaviors during their internships, so look for those great notes of accomplishment over the course of the semester!

**I have read and understand the professional standards and behavior expectations required for the Grayson Tech High School internship.**

\_\_\_\_\_  
**Print Parent Name**

\_\_\_\_\_  
**Student Parent Name**

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**Parent Signature**

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**Student Signature**

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**Date**

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**Date**